eklipse

Bridging the gap between policy and knowledge
on biodiversity in Europe

Declaration of Conflict of Interest

Measure 4 of Eklipse ethical infrastructure, more information at

www.eklipse.eu

(Eklipse Declaration of Conflict of Interest v5 - 2021-02-11)

FULL NAME:

Important notes:

Eklipse aims to establish and follow an ethical infrastructure for all its main activities, thus strengthening t h e recognition and transparency of its processes. As such, Eklipse's ethical infrastructure builds on many lessons learned from other interface processes, scientific quality assurance and engagement issues coming from transdisciplinary research.

This declaration of Conflict of Interest (C o I) corresponds to measure 4 in the 13 measures and instruments planned in building Eklipse Ethical Infrastructure (see https://eklipse.eu/ethical-framework/). The form has been developed based on a review of existing documents with the same intention from other organisations. This includes the Conflict of Interest policies of BiodivERsA (for evaluation of proposals), UNEP (a general CoI policy) and IPCC and IPBES (both for experts engaging in their work). As IPBES in its approach is closely related to the work of Eklipse in this area, the form is based strongly on the according IPBES form

(see: IPBES/3/3, Annex II, page 19 in IPBES website)

Eklipse: Conflict of interest disclosure form ("CoI form")

As a new member of an Eklipse Expert Working Group or as a new member of an Eklipse governance body (i.e., Management Body, Methods Expert Group, Knowledge Coordination Body and the Strategic Advisory Board), you will bring in your professional standing and expertise into the work of Eklipse. As outlined in the Eklipse ethical infrastructure guidelines, your role demands special attention to issues of conflict of interest and bias to respect and maintain the credibility and relevance of your working group or governance body and Eklipse processes and their products.

It is essential that the work carried out in Eklipse is not compromised by any conflict of interest of individuals involved. Thus, disclosure of certain matters is necessary to ensure that the work of Eklipse is not compromised. We rely on your professionalism, common sense and honesty in filling out this form. We do not ask for comprehensive lists of activities under each heading set out below. You should disclose interests that are relevant and relate or have the appearance of relating to your role in Eklipse work by:

1. Impairing your objectivity in carrying out your work
2. Creating an advantage for you, your family, close relatives, personal friends or organisation in which you have been working.

For the purposes of this policy, circumstances that could lead a reasonable person to question your objectivity, or whether an advantage has been created, constitute a potential conflict of interest and should be disclosed on this form. Disclosure of interest in this form does not automatically mean that a conflict exists or that you will be unable to perform your designated role in Eklipse. If you are in any doubt about whether an interest should be disclosed, you are encouraged to disclose such interests to the Eklipse Management Body, so it can be checked by the head of the Eklipse Management Body, the Knowledge Coordination Body (KCB) and/or Strategic Advisory Board (SAB).

Conflict of interest disclosure
Please fill-in, sign and date this form and return it to the Eklipse management body, both by email to emb@eklipse.eu _and by post to the address below._
Kindly retain a copy for your records.

Address: Dr. Marie Vandewalle
                                  Eklipse Management
                                  Body
                                  Department of Conservation Biology
                                  UFZ Science Policy Expert Group
                                  Helmholtz Centre for Environmental Research - UFZ
                                  Permoserstraße 15
                                  04318 Leipzig / Germany

_Important note: this form is based on the CoI forms developed by IPCC (_https://www.ipcc.ch/pdf/ipcc-principles/ipcc-conflict-of-interest_decision.pdf_) and IPBES (_http://www.ipbes.net/sites/default/files/downloads/IPBES_3_14_EN.pdf_)_

Eklipse: Conflict of interest disclosure form ("CoI form")

Last name*:

First name*:

Postal address*:

Zip / Postcode *:

City *:

Country *:

Phone:

Email*:

Current position/employer(s) *:

Eklipse activity you are involved in*:

Following Eklipse ethical framework:

1. Are you involved in any professional activities that might be considered as constituting a conflict of interest with your activity in Eklipse? *

Yes ☐ No ☐   (if yes, please list and give details below)

2. Do you have any financial interests in the subject matter of the work in which you will be involved that might be considered as constituting a conflict of interest? *

Yes ☐ No ☐   (if yes, please list and give details below).

3. Is there any other interest that could affect your objectivity or independence in the work in which you will be involved? (for example advantage for you, your family, close relatives, personal friends or organisation you have been working for)*

Yes ☐ No ☐   (if yes, please give details below).

I hereby declare to the best of my knowledge that my declaration of conflict of interest is complete and correct. I have fully disclosed any potential conflicts of interests. I undertake to inform the Eklipse management body immediately of any change in my circumstances during the course of the work assigned to me.

I understand that information about my interests will be held by Eklipse for a period of two years after the end of the activity to which I contributed, after which the information will be destroyed. I understand that these forms will be considered confidential and will be reviewed within the Eklipse Management Body, Knowledge Coordination Body and/or Strategic Advisory Board in accordance with the conflict of interest implementation procedures. I hereby declare that I will comply with Eklipse's conflict of interest policy and implementation procedures.

Date

Signature:

Further details below (if answered "yes" to any of the questions 1 to 3 above):